

**City of Upsala
City Council Meeting
Unofficial Minutes
May 11, 2010**

Pursuant to due call and notice thereof, the City Council of Upsala, MN met in regular session on Monday, May 10, 2010 at 7:00 p.m. in the Upsala Fire Hall. In Attendance: Mayor Dan Cheney; Council Rollie Johnson, Robert Maciej, Joan Olson, & Bethany Malisheske. Staff: Michele Caron, Frank Koopmeiners. Visitors: Wanda Erickson Upsala Library, and Don Anderson WSN.

Minutes –April minutes were reviewed; motion by Olson to accept as written, second by Malisheske; unanimously carried.

Agenda-Motion made by Johnson to accept with additions, second usly carried.

Visitors, Requests, Petitions-

- Wanda Erickson-Upsala Library reported funds were made available through the legacy monies approved by the voters with the sales tax increase. She described some of the unique programs Upsala library has been able to offer. She explained the need for space has not diminished, and Sytek is researching flipping spaces with the library which will give both new spaces to work with. If Sytek flips they will make an entrance inside of the building to connect to the one they now access from the outside.
- Don Anderson-WSN presented a drawing for the easement on Oak Avenue. He is trying to use the drainage ditch that is there. He will get a quit claim deed working with our attorney for all the properties involved. They are trying to use as little space from the right of way that residents currently use as lawn.

Ordinances and Resolutions-Michele Caron

- Fire Department 2010-04 received a FEMA grant for a new grass rig. City will small percentage of cost. Motion by Cheney to approve the resolution accepting the grant with responsibility of the cost share, second by Johnson; unanimously carried.

Maintenance Report-Frank Koopmeiners

- Water 24,700 gal/day down 2,203 gal/day. Sewer 2.67 hrs/day down 1.17 hrs.
- Grates for park are completed
- Time has been spent a lot with fiber optics crew for Sytek
- Uptown alley where Klemish put in sewer has now settled. Discussion that homeowner was aware we would be repairing and charging the cost back.

Fire Department Report-Cheney

- Fire board meeting agreed to a one year trial of the c 0% for the budget since we own the property, plant and equipment. The other service areas will split the 60% that remains and pay it by tax capacity. They agree with each other that tax capacity is not an equitable way to split the costs, and the clerk is researching other departments and how they pay. She has found to date two departments charging by tax capacity, and two that made up a percentage but had no parameters on how that was determined. It was agreed the SCBA loan from the general fund will get paid back over a period of years and put into the budget.

Planning Commission-Olson/Cheney

A special meeting was held to review and approve these two permits:

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- Roger Roerick permit to build a shed
- Sytek fiber optics

Upsala Community Development Commission-Malisheske/Maciej

- Planning of Heritage Festival Days
- Gave parade permit to clerk to file with DOT for use of Hwy 238

Community Center Task Force-Johnson

- Awaiting feasibility studies on remodeling the current community center instead of building a new one at the site south of town.

Recreation Board Report-Johnson

- Open house saw several visitors
- Someone asked Joan if a playground had been planned for the recreation building and ball park area. None has been at this time.
- Parking lot is finished with crushed granite. There is an area by asphalt that puddles up which will be fixed at an extra cost. Ads for renting of the building have been placed. The Lions fish fry appreciated the new lighter tables. The key will continue to be kept at the Farm Store for checking out by the Archers.

Unfinished Business-

- Tower Road Property (320) the state has it as tax forfeited, and it is not being sold until 2011. Clerk will check with the attorney to see if we can clean it up and put the cost to the taxes. Currently the fire call invoice cannot be put to taxes until sold.

New Business-

- Safety and Loss Workshop-Robert attended, and he reported discussing mutual aid agreements of fire departments and electronic communications such as email. The clerk agreed she has also attended workshops on these issues as they are important.
- Clerk suggested Sheri Johnson attend the Minnesota Municipal Clerks Institute in July, and it was the consensus of the council to send her if she is able to attend.
- Michele will get the file cabinets for the archived files and discussion on how to get rid of the other clutter in the meeting room.

Financial Report, Audit Bills, Miscellaneous-Clerk

- CD's coming due monthly for awhile we will have liquidity from the capital improvements funds for projects. The CD coming due in May will be allowed to roll over since we will not need funds from it at this time.
- Bills audited and ordered paid in the amount of \$23,98 96.
- Next council meeting June 14, 2010 7:00 p.m. at City Hall
- **Reminder Upsala Spring Clean Up is at the recreation p from 8-12 on Saturday June 5th.**

Minutes are unofficial until reviewed by council at the next meeting.

Adjourned 8:55 p.m. by Mayor Cheney.

Respectfully Submitted,

Michele Caron, CMC
MCMC