

CITY OF UPSALA
Unofficial Minutes of the Upsala City Council
October 6th, 2014

Members present: Mayor Rollie Johnson, Robert Maciej, Brian Lange, Joan Olson, Dennis Westrich. City Clerk/Treasurer Reva Mische.

The City Council meeting was called to order at 7:00 pm at Upsala City Hall by Mayor Rollie Johnson.

Motion made by Council Member Brian Lange and seconded by Council Member Robert Maciej to accept the minutes from the September 2nd, 2014 Regular City Council Meeting. Motion carried unanimously.

Motion made by Council Member Robert Maciej and seconded by Council Member Brian Lange to accept the agenda with the addition of a discussion about the provision of street lights along West Walnut. Motion carried unanimously.

Guests and Presentations:

City Engineer of SEH, Scott Hedlund, was present to discuss updates concerning the Walnut Avenue Improvements project. The inclusion of street lights along West Walnut near the Roach Development was discussed and planned for.

Scott Hedlund presented an Application for Payment No.1 to C&L Excavating for 2014 Walnut Avenue Improvements. Motion made by Council Member Robert Maciej and seconded by Council Member Joan Olson to approve the Application for Payment No.1 to C&L Excavation for 2014 Walnut Avenue Improvements. Motion carried unanimously.

The Roach Development drainage plan and holding ponds was further discussed. Hedlund provided clarification on recommendation for the provision of a 100 year event pond and a revision of the drainage plan submitted by Roach Development.

Motion made by Council Member Robert Maciej and seconded by Council Member Joan Olson to request the provision of a 100 year event pond and a resubmittal of the drainage plan by Roach Development per Hedlund's recommendations. Motion was carried 3-2 with Council Member Dennis Westrich and Council Member Brian Lange voting no.

Representatives of Elmdale Township were present to discuss annual winter Snow Removal costs for the 2013-2014 winter season. Elmdale Township presented an invoice of \$3,451.86 while the City of Upsala presented Elmdale Township with an invoice for \$7,025. It was noted that the severe winter weather required much more sand and plowing time.

Department Reports:

Maintenance Report (Frank Koopmeiners)

- Both water and sewage usage was down for the month.
- Frank Koopmeiners discussed preparations for Winter Decorations and inquired about the City's interest in LED bulbs versus regular bulbs. The Decorations will be replaced with regular bulbs this year.
- Frank Koopmeiners informed the Council that he will be flushing hydrants on October 16th

during the day.

Fire Department Report (Lange)

- The Fire Department did not receive the FEMA Grant this year. They will be looking into other options.

Planning Commission (Lange)

- Minutes were presented to the City Council.

UCDC (Olson)

- Did not meet.

Recreation Board (Johnson)

- Did not meet.

Unfinished Business:

City Clerk Reva Mische provided the Council with an update on the acquisition of Mount Olive Church. All utilities have been transferred and water will be turned off for the winter months.

The City Council would like to extend their gratitude to the members of Mount Olive Church for working with the City on the transfer.

City Clerk Reva Mische informed the Council that the MN Rural Water Midi-Loan Funds in the amount of \$661,440 has been received by the City.

New Business:

The City council approved City Clerk Reva Mische's request for the use of 3 days of her vacation time for the dates of October 14th-October 16th. City Offices will also be closed on October 13th for the the observation of Columbus Day Holiday.

Notice was given to residents and the City Council that the Proposed Assessment Hearing for Unpaid Utility Bills will be held on November 3rd, 2014 at 6:30pm.

Financial Report:

Motion made by Council Member Robert Maciej and seconded by Council Member Joan Olson to approve the Treasurer's Report with an August 31st ending bank balance of \$77,718.47 as presented by City Treasurer Reva Mische. Motion carried unanimously.

Motion made by Council Member Brian Lange and seconded by Council Member Robert Maciej to approve the bills in the amount of \$23,217.93 as presented by City Treasurer Reva Mische. Motion carried unanimously.

Updates/FYI:

- A Special Budget Meeting is scheduled for October 22nd, 2014 at 6:30 pm at the Upsala City Hall.
- The next Regular Council Meeting is scheduled for November 3rd, 2014 at 7:00pm at the Upsala City Hall.

Motion made Council Member Joan Olson and seconded by Council Member Robert Maceij to

adjourn the City Council Meeting at 8:32 pm.

Rollie Johnson, City of Upsala
Mayor

Reva Mische, City of Upsala
Clerk/Treasurer

