

CITY OF UPSALA  
Unofficial Minutes of the Upsala City Council  
August 4th, 2014

Members present: Mayor Rollie Johnson, Robert Maciej, Brian Lange, Joan Olson, Dennis Westrich.  
City Clerk/Treasurer Reva Mische.

The City Council meeting was called to order at 7:00 pm at Upsala City Hall by Mayor Rollie Johnson.

Motion made by Council Member Brian Lange and seconded by Council Member Robert Maciej to accept the minutes from the July 7th, 2014 Regular City Council Meeting. Motion carried unanimously.

Motion made by Council Member Joan Olson and seconded by Council Member Dennis Westrich to accept the minutes from the July 21<sup>st</sup>, 2014 Special City Council Meeting Approving a Liquor License for Time Out Bar and Grill. Motion carried unanimously.

Motion made by Council Member Brian Lange and seconded by Council Member Dennis Westrich to accept the minutes from the July 21<sup>st</sup>, 2014-Special City Council Meeting discussing the 2014 Street and Utility Improvements. Motion carried unanimously.

Motion made by Council Member Robert Maciej and seconded by Council Member Brian Lange to accept the minutes from the July 21<sup>st</sup>, 2014 Special City Council Meeting approving the Establishment of Tax Increment Financing District No.4. Motion carried unanimously.

Motion made by Council Member Brian Lange and seconded by Council Member Robert Maciej to accept the agenda with the addition of a discussion about 2014 Election Filing. Motion carried unanimously.

**Guests and Presentations:**

- Shawn Larsen, candidate for Morrison County Sherriff, presented his campaign to the City Council and extended his welcome for any questions or concerns.
- Wanda Erickson from Great River Regional Libraries was present to give an annual update on the Upsala Library and invite the community to learn more about the events and services the Upsala Library has to offer.

**Department Reports:**

Maintenance Report (Frank Koopmeiners)

- Water usage is up for the month while sewer is down and has come down considerably from recent levels.
- Frank Koopmeiners informed the Council that the water treatment plant has been cleaned and has gone through general maintenance and repairs this past month.
- Frank Koopmeiners presented a diagram and measurements of the property located at 511 Highway 238. Joan Olson has noticed considerable water drainage and runoff issues in her yard. Ideas to fix this issue were discussed and were left for follow-up by the Planning Commission.
- Frank Koopmeiners will paint the curb alongside the group of mailboxes located near the corner of Borgstrom street to prevent congestion and allow safer, easier delivery and pick-up of mail
- Frank Koopmeiners informed the Council that he will re-till sand at the City Park

playground and spray for bugs prior to Heritage Days Celebration.

Fire Department Report (Lange)

- The Fire Department has not yet heard back from FEMA regarding the grant application.

Planning Commission (Lange)

- Minutes were presented to the City Council.

UCDC (Olson)

- Minutes were presented to the City Council.

Recreation Board (Johnson)

- Minutes were presented to the City Council.

### **Unfinished Business:**

City Engineer, Scott Hedlund of SEH, was present to follow up on cost cutting measures relating to the 2014 Street and Utilities Improvement Project. The Tabulation of Bids was reviewed once more.

Scott Hedlund presented the Council with a recommendation letter to award the contract for 2014 Street and Utility Improvements to the low bidder, C&L Excavating Inc. for the amount of \$582,535.81.

Motion made by Mayor Rollie Johnson and seconded by Council Member Joan Olson to award the contract for 2014 Street and Utility Improvements to C&L Excavating, Inc. for the amount of \$582,535.81. Motion carried unanimously.

Scott Hedlund presented the Council with a recommendation letter for approving a Change Order No.1 in the amount of (\$80,548.20), bringing the C&L Excavating, Inc. contract price to \$501,987.61.

Motion made by Council Member Brian Lange and seconded by Council Member Robert Maciej to approve the Change Order No.1 in the amount of (\$80,548.20) to bring the C&L Excavating, Inc. contract price to \$501,987.61. Motion carried unanimously.

Scott Hedlund presented the City Council with a quote from Preferred Controls in Albany for adding a SCADA, or telemetry, system to the new Lift Station. The SCADA would cost approximately \$35,000 and could be added now or later if found necessary. The City will hold off on integrating this system into the project design.

A Pre-Construction meeting for the improvements project will be set for Wednesday, August 13<sup>th</sup>, 2014 at 10 AM.

Motion made by Council Member Robert Maciej and seconded by Mayor Rollie Johnson to approve Resolution #08042014-1: Resolution Determining the Necessity For and Authorizing the Acquisition of Certain Property by Proceedings in Eminent domain. Motion carried unanimously.

Motion made by Council Member Brian Lange and seconded by Council Member Joan Olson to move forward with acquiring Mount Olive Lutheran church. Motion carried with Council Member Dennis Westrich voting no.

### **New Business:**

The City Council will pay attention to any necessary upkeep of the Upsala Welcome Signs for

follow up at the next Council Meeting if maintenance measures are needed.

City Treasurer Reva Mische informed the Council that Stearns Bank CD 1013085 has a maturity date of August 7<sup>th</sup>, 2014. Motion made by Mayor Rollie Johnson and Seconded by Council Member Robert Maciej to renew the CD at the best rate. Motion carried unanimously.

The City Council discussed the upcoming filing for elections and a reminder was given for interested candidates that the deadline to file is next Tuesday, August 12<sup>th</sup>.

**Financial Report:**

Motion made by Council Member Joan Olson and seconded by Council Member Brian Lange to approve the Treasures Report with a July 31st ending bank balance of \$127, 189.95 as presented by City Treasurer Reva Mische. Motion carried unanimously.

Motion made by Council Member Robert Maciej and seconded by Council Member Dennis Westrich to approve the bills in the amount of \$41,262.83 as presented by City Treasurer Reva Mische. Motion carried unanimously.

**Updates/FYI:**

- The next Regular Council Meeting is scheduled for September 1st, 2014 at 7:00pm at the Upsala City Hall.

Motion made Council Member Brian Lange and seconded by Council Member Robert Maciej to adjourn the City Council Meeting at 9:20 pm.

---

Rollie Johnson, City of Upsala  
Mayor

---

Reva Mische, City of Upsala  
Clerk/Treasurer

